**Booth Registration Form**

APAS is happy to announce the upcoming Asian Heritage Festival celebrating our 33 years of unity and progress. Come join us and make it a successful year!!!

**Date of the Festival: Saturday, May 25, 2013**

**Time:** 10:00 am to 4:30 pm

**Location:** Audubon Zoo, New Orleans

**Theme:** Flowers of Asia

**Deadline to submit form and payment: May 2, 2013**

This year the cost to rent the booths is the following:

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|  A. $250  Food booth includes 10x20 booth, 2 tables, 2 chairs |
|  B. $210  Crafts booth includes 10x10 tent, 1 table, 2 chairs. |
|  C. $150  Informational Booths **without** items to sell: 10x10 tent, 1 table, 2 chairs |
|  D. $0.00  Cultural Displays Only, 1 table, 2 chairs (**Free for Associate Members of APAS)**$20.00  Cultural Displays Only, 1 table, 2 chairs (Non-Members of APAS) |

The following is a description of rules and requirements for food and craft vendors:

**Mandatory:**

1. **MUST** wear APAS t-shirts to make it easier for coordinators to differentiate between volunteers and visitors.
2. **MUST** follow APAS and ANI rules and regulations. Booths found not in compliance will be subject to penalty and/or will be shut down immediately.
3. **MUST** charge food items in increments of $1 = 1 ticket.

No monetary exchange can take place between the customers and food vendors. Booths found not in compliance will be subject to penalty and/or shut down immediately. Everyone must purchase tickets at the Ticket Booth. Tickets can be exchanged for cash throughout the day between vendors and APAS to avoid a backlog at the end of the day.

1. **MUST** provide five or less food items. Only ethnic beverages are allowed to be sold at the booths. NO water, soft drinks (Coke, Pepsi, etc.) or beer can be sold, per ANI’s regulations. Menu items are on a first come first served basis and subject to APAS approval. APAS will coordinate with everyone to reduce duplication.
2. **MUST** attend meetings to review rules and regulations on **Thursday, May 2** at a TBD location.
3. **MUST** participate in a booth decoration contest where 1st, 2nd and 3rd place winners will be announced closer to the end of the festival.
4. **MUST** not sell the same items sold by APAS during the festival. All items for sale are subject to approval.

*All fees and menus are due no later than* ***Thursday, May 2, 2013.***

*Additional charge of* ***$50.00*** *will be added to submissions after this date.*

Forms or questions can be forwarded to Sokhoeun Chau (504) 914-8112 sokhoeun.narom@gmail.com

Or APAS office fax (504) 831-1148.

**Booth Registration Form**

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| **Sponsoring Organization:** |  |  |  |  |  |
| **Best person to contact:** |  |  |  |  |  |
| **Mailing Address:** | **City:** | State: | **Zip:** |  |  |
| **Phone:**  | Fax: |  |  |  |  |
| **Website:** | Email: |  |  |  |  |
| **Community/organization Representing:** |  |  |  |  |  |
| **Type of Food:** |  |  |  |  |  |
| **Menu** (signs will be made for you)Submit menu to APAS no later than **April 25.****APAS is not responsible for misprint on signs** | **List Food Items** |  | **Cost** |  |  |

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| **Order**

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| **Please check desired option**Fees provided are cost of rentals. |  | **Enter Amount:** |
| **Applying for:**  |  |  |
|  A. $250.00  Food booth includes 10x20 booth, 2 tables, 2 chairs |  |  |
|  B. $210.00  Arts & Crafts booth includes 10x10 tent, 1 table, 2 chairs.  (*Submit separate list of for sale items. This is subject to approval)* |  |  |
|  C. $150.00  Booths **without** items to sell: 10x10 tent, 1 table, 2 chairs |  |  |
|  D. Free  Cultural Displays Only **without** items to sell: 1 table, 2 chairs **(Associate Members)** |  |  |
|  E. $20.00  Cultural Displays Only **without** items to sell: 1 table, 2 chairs **(Non- Associate Members)** |  |  |
|  F. $10.00  Additional tables: **# of table (s): X $10 =** |  |  |
|  G. $2.00  Additional chairs: **# of chairs (s): X $2 =** |  |  |
| Need electrical outlet for **food** booth? **(Check one):**  No Yes: How many?\_ |  | n/a |
| **T-shirts size:**  S \_\_\_ M \_\_\_ L\_\_\_ XL\_\_\_ XXL\_\_\_\_  \_\_ x $10 (per shirt)  |  |  |
| **Late fee of $50 (after 5/2/2013)**  |  |  |
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Per each tent APAS will provide 6 wrist bands (free passes). Names must be submitted by May 2, 2013.

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**Make Check(s) to APAS and mail to: Forward questions to:**

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